



REPUBLIC OF ZAMBIA

PLG/LUSP/71/6/41

MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT

OFFICE OF THE PROVINCIAL LOCAL GOVERNMENT OFFICER
PROVINCIAL ADMINISTRATION
LUSAKA PROVINCE
P.O. BOX 34430
LUSAKA

DCP
FPA

18th March 2023

ATC
22-3-24

The Town Clerk
Lusaka City Council
LUSAKA.

**CONVEYANCE OF NOTIFICATION FOR APPROVAL OF 2023/2024 CONSTITUENCY DEVELOPMENT
FUND SECONDARY AND SKILLS DEVELOPMENT BURSARIES**

Reference is made to your letter dated 28th January 2024 in which you submitted a request for Skills development bursaries under Matero Constituency for Approval in accordance with Section 4(c) of the Constituency Development Fund Act No. 11 of 2018.

I am glad to inform you that your request was recommended for Approval during the 4th Provincial Constituency Development Fund Committee meeting held on Monday, 18th March, 2024. Find attached hereto a Notification of approval.

Therefore, you are advised to notify the Constituency Development Fund Committee (CDFC) on the approval.

Be guided accordingly.

Kambinga Nondo

**PROVINCIAL LOCAL GOVERNMENT OFFICER
LUSAKA PROVINCE**

- cc: The Hon. Minister, Ministry of Local Government & Rural Development – **LUSAKA**
cc: The Hon. Minister, Provincial Administration – **LUSAKA**
cc: The Permanent Secretary(A), Ministry of Local Government & Rural Development – **LUSAKA**
cc: The Permanent Secretary (T.S), Ministry of Local Government & Rural Development – **LUSAKA**
c.c: The Permanent Secretary, Provincial Administration - **LUSAKA**
cc: Hon Member of Parliament, Matero Constituency, National Assembly Office - **LUSAKA**

THE CONSTITUENCY DEVELOPMENT FUND ACT NO.11 of 2018
NOTIFICATION OF APPROVAL / DISAPPROVAL OF CONSTITUENCY DEVELOPMENT FUND

The Town Clerk
 Lusaka City Council
 LUSAKA.

Your Submission for Secondary and Skills Development Bursaries for 2023 and 2024 allocation under Matero Constituency in Lusaka District dated 28th January 2024 and received on 29 February 2024, contained the following: -

Authority to pay K5,817,251.20 (Five Million, Eight Hundred and Seventeen Thousand, Two Hundred and FiftyOne and Twenty Ngwee) for 896 Learners for Skills and Secondary and Boarding Bursaries using the 2023 and 2024 CDF allocation.

Your application has been APPROVED by the Provincial Local Government Officer as follows;

1) 827 Skills learners at a cost of K5,522,771.20 (Five Million, Five Hundred and Twenty-Two Thousand, Seven Hundred and Seventy-One Kwacha and Twenty Ngwee) under 2024 allocation.

2) 69 Secondary School Learners at a cost of K294,480.00 (Two Hundred and Ninety-Four Thousand, Four Hundred and Eighty Kwacha) under the 2023 allocation

CONDITIONS:

- i. All payments to recipient Schools should be made only through the Banking System to the beneficiary accounts **ONLY** after the confirmation by the Institution in writing of a list of learners who have reported for school.
- ii. Ensure a monitoring and evaluation program is formulated for follow up to ensure timely decisions are made.
- iii. Submit quarterly projects implementation reports to the Ministry and share these with the Hon. Member of Parliament, beneficiaries and other stakeholders.
- iv. Expedite and increase sensitization on CDF to ensure increased up take of the fund

Date.....Signed.....

PROVINCIAL LOCAL GOVERNMENT OFFICER
 LUSAKA PROVINCE

KEY REFERENCE

1. In the case of variations to the projects, authority must be sought from the Ministry in line with section 16 of the Constituency Development Fund Act No. 11 of 2018
2. The local authority shall only disburse funds from the constituency account based on projects approved by the Provincial Local Government Officer.
3. Collaborate with appropriate line Government departments and other stakeholders regarding the disbursement of the funds in line with PART IV section 21 of the CDF Act No. 11 of 2018.
4. All procurements shall be subject to the Public Procurement Act No. 8 of 2020.
5. Management of disbursement funds shall be in subject to the Public Finance Management Act No.1 of 2018.