



LUSAKA CITY COUNCIL

FINANCE, VALUATION AND COMMERCIAL UNDERTAKING COMMITTEE

EXTRACT MINUTES OF THE PROCEEDINGS OF THE SPECIAL FINANCE, VALUATION AND COMMERCIAL UNDERTAKING COMMITTEE MEETING HELD ON FRIDAY 22ND NOVEMBER, 2024 IN THE COMMITTEE ROOM, CIVIC CENTER AT 10:20 HOURS.

PRESENT

COUNCILLORS:

		GENDER	WARD
Patrick Salubusa	- Member	- Male	Kapwepwe 29
Bright Mafuta	- Member	- Male	Lilayi 04
Elijah Mwenya	- Member	- Male	Justine Kabwe 24
Fred Mumba	- Member	- Male	Makeni Villa14
Gerald Samboko	- Member	- Male	Garden park10
Jackson Sikuyuba	- Member	- Male	Kamulanga 09
The Mayor	Mayor	- Female	(Ex- Officio)

IN ATTENDANCE:

Sikwibele Kabukabu	-	Director Legal Services
Francis Phiri	-	Director Finance
Biggie Chanda	-	Director City Planning
Victor Chabinga	-	Director of Engineering Services
Crinco Mushiba	-	Assistant Director of Human Resource
Innocent Kasembe	-	Assistant Director of Engineering Services
Tito Hampako	-	Assistant Director of Public Health
Kolombo Whitney	-	Assistant Director of Engineering
Petronella Mapulanga	-	Assistant Director of Finance
Hildah Sanga	-	internal Auditor
Paul Chikwanda	-	Senior Health Inspector
Rhodah C Atanga	-	Senor Valuation Officer
Mumba Mwape	-	Assistant Accountant
Nelia Chumbwe	-	Committee Clerk
Namasiku Kamayoyo	-	Committee clerk
Amanda Kalasa	-	Assistant Committee Clerk

PROPOSED REVENUE, EXPENDITURE AND CAPITAL ESTIMATES FOR THE YEAR 2025

The Director of Finance reported for the information of the committee that the 2025 Recurrent Revenue, Expenditure and Capital Estimates had been prepared in accordance with the Local Government Act Cap. 281, Section 39 (1) of the laws of Zambia, supplemented by the provisions contained in Section 2 of the Finance Manual for Local Authorities in Zambia; Chapter 2 – 5 of the Medium Term Expenditure Framework Budgeting Manual for Local Authorities in Zambia; and the 2024 Budget Guidelines issued in November, 2024.

PROPOSED REVENUE – 2025

He stated that the proposed revenue for the year 2025 was **K 1,079,491,147** as tabulated below:

REVENUE CODE	AMOUNT
LOCAL TAXES	176,051,564
FEES AND CHARGES	115,368,234
LICENSES	6,495,716
LEVIES	63,382,415
PERMITS	93,423,792
CHARGES	18,055,000
OTHER INCOME	16,606,500
NATIONAL SUPPORT	590,107,926
TOTAL	1,079,491,147

939,976,656

He further stated that it could be noted that the proposed revenue for the year 2025 was more than the approved budget for 2024 by **K 347,400,982 representing** 47% increment. The incremental revenue would come from the up scaled **CDF** funding, Cash for Work as well as the approval of the 2024 Supplementary Valuation Roll on the Rating Tribunal.

PROPOSED EXPENDITURE - 2025

The Director of Finance informed the members that the proposed expenditure for the year 2025 amounts to

K1,079,491,147. He stated that the amount does include possible improvements in the condition of service for employees by way of collective agreements on salary increments for both Officers and Division IV employees.

He further explained that, the total estimated expenditure was equal to the total anticipated revenue of **K1,079,491,147** connoting that the budget was balanced. However, to arrive at the balanced budget, as always, Management had to trim the budget to the resource envelope level available. He said Several budget hearings at both Provincial and District Level were undertaken to ensure that the budgets conform to the requirements of the Public Finance Management Act and the provisions of the Planning and Budgeting Bill No. 22 of 2019 as well as the Draft Eighth National Development Plan.

He further reported the above analysis was showing that Employee Expenses Category (**K258,547,760**) would consume only 24% of the total expenditure budget while Use of Goods & Services (**K 258,547,760.00**), Non-Financial Assets (**K233,114,940.01**), and Liabilities (**K35,556,360.00**) will consume 20%, 22%, and 3% respectively.

The breakdown of the above analysis of the **K1,079,491,147** figure was as tabulated below:

ECONOMIC CLASSIFICATION	2025 BUDGET
Personal Emoluments	258,547,760.00
Good and Services	210,984,926.60
Grants and other Payments (Transfers)	43,597,582.00
sub to non financial in	271,501,029.00
Non Financial Assets	233,114,940.01
Current Liabilities	35,556,360.00
Financial Assets	26,188,549.00
TOTAL ESTIMATED EXPENDITURE	1,079,491,146.61

The table below indicates the 2025 budget classified per programme in the OBB framework:

S/N	PROGRAMME	AMOUNT
1	Constituency Development	K252,407,054.00
2	Local Governance	K26,920,839.00
3	Integrated Development Planning	K15,846,251.00
4	Economic and business development	K53,220,918.00
5	Public health and Environmental protection	K50,468,144.00
6	Housing and Community Amenities	K97,545,783.61
7	Recreation Culture and Religion	K12,555,254.00
8	Education and skills development	K7,535,285.00
9	Public order and safety	K50,942,238.00
10	Management and support Services	K169,667,118.00
11	Resource Mobilisation and Management	K46,268,033.00
12	District Health services	K25,248,919.00
13	Transport Services	K3,200,586.00
14	Agricultural Services	K364,887.00
15	Fisheries and Livestock	K486,160.00
16	Social Protection and Community Development	K266,813,677.00
	Total	K1,079,491,146.61

WARD DEVELOPMENT FUND (WDF) – 2025

The Director of Finance informed members of the Committee that the Disbursements of funding to Ward Development Fund activities would be based on projects certified by the Director of Engineering Services as undertaken by all the 38 Wards. Each ward will be allocated a total of K500, 000.00 of which 10% of the allocation would go towards the operations of the Ward Development Committees.

PROPOSED CAPITAL EXPENDITURE FOR 2025

The Director of Finance informed members of the Committee that the proposed Capital Expenditure for

the year 2025 was **K K233,114,940.01** representing about 22% of the total budget for the year. He further mentioned that this was in addition to the Community projects under CDF at 60% of the total funding amounting to **K165,211,890.06**.

**NOTABLE PROJECTS TO BE ROLLED OUT IN THE
FINANCIAL YEAR 2025 USING OWN SOURCED
REVENUE**

NAME OF PROJECT	AMOUNT ALLOCATED
PAYMENT OF RETIREES	K6,659,683.16
INSTALLATION OF ELEVATORS	K9,000,000.00
COMPLETION & EQUIPING OF TWO MINI CIVIC CENTRES	K5,472,819.93
INSTALLATION OF SOLAR SYSTEM ON LCC INFRASTRUCTURE	K2,540,000.00
PROCUREMENT OF SERVICE VEHICLES	K9,500,000.00
PROCUREMENT OF LAND FOR A CEMETRY	K15,000,000.00
DIGITALIZATION OF THE LCC OPERATIONS & SYSTEMS	K300,000.00
WARD DEVELOPMENT FUND DIBSURSMENT	K19,865,025.96
FINALIZATION OF THE MAIN VALUATION ROLL	K3,116,655.00

CONCLUSION

The Director of Finance reported for the information of the committee that the estimates for the year 2025 above were proposed by Departments in consultation with other stakeholders. They had been prepared in line with aspirations of democratic participation of the residents through representations by Councillors and other Stakeholders who attended the two days budget discussion meeting.

As directed by the enacted Public Finance Management Act, everyone was expected to direct the efforts at realizing the estimated revenue. If that was not borne in mind, then stakeholders may end up shelving some of the important activities due to lack of funds. From the lessons learnt in 2024, it was possible to beat the 75% Government Benchmark if worked together.

The budget was thus balanced at **K1, 079,491,147**

Therefore, the Director of Finance recommended for the favourable consideration of the 2024 budget performance and the 2025 Estimates of Recurrent Revenue, Expenditure and Capital.

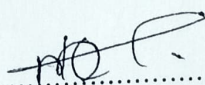
After due deliberations, On a proposal by Councillor Jackson Sikuyuba and duly seconded by Councillor Gerald Samboko, it was;

RECOMMENDED THAT:

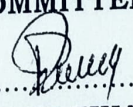
The 2024 Revised Estimates and the 2025 proposed Estimates of Recurrent Revenue, Expenditure and Capital **be APPROVED**

CERTIFIED AS TRUE AND CORRECT RECORD OF THE PROCEEDING SPECIAL FINANCE, VALUATION AND COMMERCIAL UNDERTAKING COMMITTEE MEETING HELD ON FRIDAY 22ND NOVEMBER, 2024 AND WAS APPROVED VIDE MINUTE NUMBER FV&CU/09/11/12

Prepared by


.....
CHIEF COMMITTEE CLERK

Checked by


.....
DIRECTOR OF FINANCE

Signed by


.....
TOWN CLERK